



**THE INSTITUTE OF CHARTERED SECRETARIES  
& ADMINISTRATORS OF NIGERIA**  
*(Established by Act No. 19 of 1991)*

2<sup>nd</sup> November, 2011

Dear Member,

**INVITATION TO ICSAN MCPE ON 29<sup>TH</sup> NOVEMBER, 2011**

We are pleased to invite you to the 2<sup>nd</sup> ICSAN 2011 Mandatory Continuing Professional Education (MCPE) scheduled to hold on Tuesday, 29<sup>th</sup> November, 2011 at Golden Gate Paradise, Ikoyi, Lagos by 9:00 am prompt.

The aim of the MCPE lectures is to continuously update the necessary skills and expertise needed by our members in order to keep abreast with developments in the corporate world and meet the current challenges of Corporate Secretaries and Administrators.

Other details of the MCPE lectures are as follows:

**Lecture Topics/Speakers:**

1. 2011 Securities & Exchange Commission Code on Corporate Governance: Challenges of Compliance and Increasing Penalties by **Mr. Alayande, Folarin O., FCIS**, Consultant, ACCENTURE.
2. Corporate Governance Issues in Mergers and Acquisition –The Role of the Company Secretary by **Dr. (Mrs.) Nechi Ezeakor, FCIS**, Company Secretary/Legal Adviser, Fin Bank Plc.
3. Statutory Compliance: How can the Company Secretary secure the cooperation of Stakeholders? by **Mr. Bode Ayeku, FCIS**, Company Secretary, Nestle Nigeria Plc.

**Participation Fee: N25,000 (Twenty-Five Thousand Naira) per participant**

*The lecture fee covers lecture materials, tea and lunch.*

**Members are to note that this programme is compulsory for all, at every level of membership and also one of the prerequisites for membership upgrading and other matters.**

Kindly complete the attached form and return same to the Secretariat without delay.

Yours faithfully,

**E. U. AGBARA (MRS), ACIS**  
*Deputy Manager (Membership & Corp. Affairs)*



MEMBER, CORPORATE SECRETARIES INTERNATIONAL ASSOCIATION (CSIA)



MEMBER, ASSOCIATION OF PROFESSIONAL BODIES OF NIGERIA (APBN)

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