



25TH May, 2011

Dear Member,

INVITATION TO PARTICIPATE IN THE ICSAN 35TH ANNUAL CONFERENCE (26TH & 27TH OCTOBER, 2011)

We are pleased to inform you that the 35th Annual Conference of our Institute is scheduled to hold on Wednesday, 26th and Thursday, 27th of October, 2011 at Sheraton Hotel & Towers (Banquet Hall), Lagos by 10:00 am daily.

The **Theme** of this year's Conference is: ***ENFORCEMENT OF STATUTORY PROVISIONS FOR EFFECTIVE CORPORATE GOVERNANCE.***

The **Sub-Themes** are:

- ✦ ***International Financial Reporting Standards: The Role of Chartered Secretaries and Administrators.***
- ✦ ***Asset Management Company of Nigeria (AMCON) and Debt Management in Nigeria: Issues and Challenges.***
- ✦ ***Corporate Governance in the Public Sector: Challenges and Prospects.***
- ✦ ***ICSAN Practice Codes: the Implications for Practitioners***

No doubt, these topical issues will attract participants from both the private and public sectors of the economy. The resource personnel are professionals of proven track records in various sectors relevant to the topics chosen.

The participation fee of ***N50,000 for Members, N55,000 for Non-members, N30,000 for Students and N10,000 for Senior Citizens (ages 60 and above)*** covers Conference materials, tea/coffee breaks, lunch and Annual Dinner.

Payments can be made through the Institute's (ICSAN) Account with: ***First Bank of Nigeria Plc - A/C No. 2092010013222*** or through the Institute's portal (www.icsan.org). Please see the attached form for details.

This year's Conference promises to be a professionally rewarding experience to all members and other participants. We look forward to your attendance and active participation at the Conference.

For more information, Contact: Florence on 08032369300, Evelyn on 08035200336 and Ojiji on 08023783043. E-mail: membership@icsan.org

Yours faithfully,

DELE TOGUNDE, MSc, FCIS
Registrar/CEO

The Institute of Chartered Secretaries And Administrators of Nigeria

(Established under Act No. 19 of 1991)

35TH ANNUAL CONFERENCE

**HOLDING IN LAGOS SHERATON HOTEL & TOWERS, IKEJA, LAGOS
ON WEDNESDAY 26TH TO THURSDAY 27TH OCTOBER 2011**

REGISTRATION FORM

Mr/Mrs/Miss/Dr.....

Organisation

Address

Phone

Email

Group Registration: others attending with me include:

Mr/Mrs/Miss/Dr.....

Email/Phone

Mr/Mrs/Miss/Dr

Email/Phone

Mr/Mrs/Miss/Dr

Email/Phone

Mr/Mrs/Miss/Dr

Email/Phone

Mr/Mrs/Miss/Dr

Email/Phone

**To submit additional registrations, please copy this form. (Kindly note if address differs)*

Will participate

Will not participate

Registration Fee:

Members: N50,000 Non-Members: N55,000, Students: N30,000, Senior Citizens (ages 60 & above): N10,000 (Per participant).

Cheque payment **Cash payment** **Portal payment (www.icsan.org)**

Group Discount:

Participants: 3 to 5 – 5%, 6 to 10 – 10%, 11 and above – 12% discount on the participation fee.

**PAYMENT MADE ON OR BEFORE 20TH SEPTEMBER, 2011 ATTRACTS 5% DISCOUNT.*

**Please return this form to the Deputy Manager (M &CA) ICSAN
Elephant Cement Way, Alausa, Ikeja, Lagos.**

Contact Tel. Nos.: 01-7358181, 7940632, 08032369300, 08035200336, 08028425643, 08032384111,

E-mail: info@icsan.org or membership@icsan.org